

(Date)

MEMORANDUM FOR 366 FSS/FSR

FROM: (Private Org Name)

SUBJECT: (Year) Elected officials

The following is a list of all elected officials for the year (YEAR).

<b>PRESIDENT:</b>	(NAME)	(EMAIL)	(NUMBER)
<b>VICE PRESIDENT:</b>	(NAME)	(EMAIL)	(NUMBER)
<b>SECRETARY:</b>	(NAME)	(EMAIL)	(NUMBER)
<b>TREASURER</b>	(NAME)	(EMAIL)	(NUMBER)

These positions are effective as of (Effective Date). These positions expire on (Date of expiration)

X

Name:

Private Org Position:

**NOTE:** Any time there is a change in the elected officials due to deployment, PCS, etc. A new elected official's form is required to be submitted to 366 FSS/FSR.