



Customer Name: _____

Project Title: _____

Date Ordered: _____

Email or Phone: _____

Date Paid: _____

PROGRAMS, BROCHURES & FLYERS	LETTER SIZE (8.5x11, PER SIDE)	LETTER SIZE (11X17, PER SIDE)	QTY (DBL SIDED?)	TOTAL COST
Plain Paper (B&W)	\$0.15	\$0.35		
Plain Paper (Color)	\$0.30	\$0.45		
Card Stock (B&W)	\$0.40	\$0.60		
Card Stock (Color)	\$0.50	\$0.70		
Colored Paper (B&W)	\$0.45	\$0.60		
Colored Paper (Color)	\$0.55	\$0.70		
Lamination	\$2.00	\$2.50		
Foam Board Mounting	\$3.00	\$4.00		

POSTER SIZES	HW COATED	QTY	CANVAS PAPER	QTY	LAMINATION	QTY	BOARD MOUNTING	QTY
12x18	\$15.00		N/A		\$4.50		\$5.00	
16x20	\$17.00		N/A		\$6.50		\$7.00	
18x24	\$20.00		\$27.00		\$8.50		\$9.00	
22x28	\$23.00		\$30.00		\$10.50		\$11.00	
24x36	\$25.00		\$35.00		\$21.00		\$16.00	
36x48	\$35.00		\$50.00		\$50.00		N/A	
3' x 6'	*\$62.00		*\$72.00		N/A		N/A	

*Other lengths available, \$10 per additional foot.

Instructions/Notes:

Due Date: _____

Grand Total: _____

Folding/Cutting: _____ (1-250: \$8) _____ (251-500: \$13) *additional \$8 per 250
 Business Cards: _____ (50 for \$17.50) / _____ (100 for \$35.00)
 Custom Graphic Design: _____ (\$55 per hour* 2 revisions per job, minimum 1 hour)
 Editing/Manipulating: _____ (\$30) per hour / _____ (\$15) per half hour
 Rush: _____ (\$30) 24 hours or less / _____ (\$20) Under 3 days
 Grommets: _____ (\$1 each)

Turnaround time is a minimum of 3 Business Days from final approval date

Due Date: _____

Grand Total: _____

By signing I understand and accept that final prices may vary due to edits/changes/fees: _____
 Customer Signature

By signing I have approved my final print & agree to the total price: _____
 Customer Signature